



OneTrack Manual

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1 Login and main menu

Go to Google Chrome on your tablet, PC or telephone and surf to www.cclink.com

Use your login code and password to log in:

A screenshot of the CC LogLink login page. The page has a green header with the 'CC' logo. Below the header is a 'Login' section with a title bar. It contains two input fields: 'Email ID or User ID' with the value '1000010789-1' and 'Password' with four dots. There is a green 'Log in' button and a link for 'Forgot Password?'. A note box states: 'Note: If you do not have a CC LogLink account yet, please contact your account representative.' At the bottom, there is a link to 'www.container-centralen.com' for more information.

Login

Email ID or User ID
1000010789-1

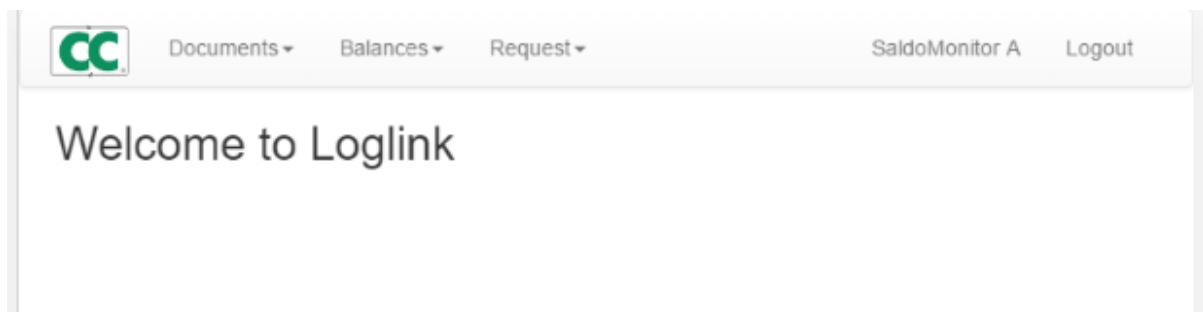
Password
●●●●

Log in [Forgot Password?](#)

Note: If you do not have a CC LogLink account yet, please contact your account representative.

For more information about Container Centralen, our products and services, please visit www.container-centralen.com

The main menu now opens:



There are 3 menu options:

- Documents: an overview of all deliveries in the system
- Balances: an overview of your partners' debts and credits
- Request: here you create new (return) deliveries



2 Overview of documents

When you select [documents] in the main menu, the following screen appears

Delivery Date	Doc Id	Order Number	To/From	Counter Part	Status
03/04/2017	13574988	voorbeeld 15	To	saldoMonitor D	Settled
03/04/2017	13574986	voorstel 2	To	SaldoMonitor C	Shipped

The deliveries that have been handled are listed here (status = 'settled' or 'booked'). Deliveries that are still in handling are listed under the 'shipped' status.

Double-clicking on the document number lets you view the document's content.

In the screen below, you see a flag **Shipped** next to a document. This means the document requires action from you, namely: confirm receipt (or deviation).

Documents without a flag do not require follow-up action from you.

Delivery Date	Doc Id	Order Number	To/From	Counter Part	Status
03/04/2017	13574988	voorbeeld 15	From	SaldoMonitor A	Shipped

The supplier will have to correct or dispute the adjusted quantities in the case of a delivery number deviation.



3 Overview of balances


Choose [balances] / [balances with partner] in the menu

You can indicate which customer's balance you want to see (if you leave blank, you'll see them all)

Click on [submit request] and your partner's debts and credits will be displayed. Black numbers represent credits while red numbers represent debts. The example below shows that you have a credit of 40 CBL 7 crates with customer 'SaldoMonitor C'.

The screenshot shows a web application interface. At the top, there is a navigation bar with a logo on the left and menu items: 'Documents', 'Balances', and 'Request'. On the right side of the navigation bar, the user is logged in as 'SaldoMonitor A' and there is a 'Logout' link. Below the navigation bar, the main heading is 'With Partners'. Underneath, there is a label 'Select a Partner or Depot' followed by a text input field containing 'SaldoMonitor C'. Below this is a section titled 'Available Items' with a list box containing 'CBL 7', 'CBL 11', and 'CC Rolly'. At the bottom, there is a checkbox labeled 'Show Open Balance Only' which is checked. A green button labeled 'Submit Request' is located at the bottom of the form area.



 Documents ▾ Balances ▾ Request ▾ SaldoMonitor A Logout

Balances

Partner Balance

CC Items	Balance
SaldoMonitor C,2132 WT,Hoofddorp	
CBL 7	40



4 Enter a delivery (manually)

To enter a delivery manually, select [Request] in the main menu.

Enter the details like the name of your partner and the day of the delivery. The order number is important: it must be **unique** for this business partner.

Then select which transport item you are sending. Do not forget to click on [Add RTI].

The screenshot shows the 'Delivery To Partner' form. At the top, there is a navigation bar with the 'Request' menu item highlighted in red. The form fields are as follows:

- Enter Recipient Name ***: SaldoMonitor C
- Pick Delivery Date ***: 03/04/2017
- Select Delivery Location**: Select
- Enter CMR**: (empty)
- Enter Order Number ***: voorbeeld 1 (highlighted in red)
- Enter Remark**: (empty)
- Select an RTI ***: CBL 7
- Add RTI**: (button highlighted in red)

Below the form, there is a blue button that says 'No RTI's added' and a green 'Submit Request' button.

Enter the desired quantities and click on [submit] when you are done: the registration is complete now and can be viewed in the menu [documents].



CC Documents ▾ Balances ▾ Request ▾ SaldoMonitor A Logout

Delivery To Partner

Enter Recipient Name *

Pick Delivery Date *

Select Delivery Location





Enter CMR

Enter Order Number *

Enter Remark

Select an RTI *

Added RTI's

RTI	RTI Name	Quantity	Remove
	CBL 7	<input type="text" value="16"/>	
	CC Rolly	<input type="text" value="1"/>	



5 Confirmation of receipt

In the screen below, you see a flag next to a document. This means the document requires action from you, namely: confirm receipt (or deviation).

Documents without a flag do not require follow-up action from you.

Delivery Date	Doc Id	Order Number	To/From	Counter Part	Status
03/04/2017	13574988	voorbeeld 15	From	SaldoMonitor A	Shipped

« Previous Next »

You click on the document and the document opens:



cc Documents ▾ Balances ▾ Request ▾ SaldoMonitor D Logout

Delivery Overview

#13574988

Document Status	Shipped
Supplier Name	SaldoMonitor A
Recipient Name	saldoMonitor D
Order Number	voorbeeld 15
Purchase Order Reference	

Dates

Delivery Date	03/04/2017
Received Date	03/04/2017



Transport Info

Delivery Location	
CMR	

Remarks

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RTI Line Details

RTI	RTI Name	Planned	Shipped
	CBL 11	44	44
	IPP Europallet	2	2

Confirm

If you click on [confirm] now, you can confirm the quantities immediately or you can adjust them as needed



Confirm Delivery #13574988

Pick Received Date *

03/04/2017

Enter Remark

Select an RTI *

Select ▾ [Add RTI](#)

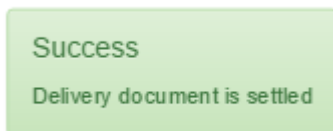
RTI Line Details

RTI	RTI Name	Received Qty	Status	Remove
	CBL 11	<input type="text" value="44"/>	Settled	
	IPP Europallet	<input type="text" value="2"/>	Settled	

[Submit](#)

Once you have made your adjustments – or if all the details were correct to start with - you click on [submit].

You will now see the message telling you that the confirmation was successful.



Do you have any ideas to improve OneTrack or this manual? Your suggestions are welcome at saldomonitor@container-centralen.com